

MEETING  
SPECIAL OF IBAC : RESOLUTIONS

12.07.2020

A special meeting of IBAC, MMDC was held in Online mode on 12.07.2020 to discuss the following agenda:

1. Progress of Preparation of International Webinar-2020
2. Preparation of ABAR-2018-2019
3. Miscellaneous.

As there was restrictions on offline academic activities to contain the spread of Corona Virus of Covid-19, the meeting was held online. All the faculties who are the members of IBAC, attended the meeting held at 3 p.m on 12.07.2020.

# The external member and the student members were not invited in this meeting considering the weak network condition of their areas.

It was resolved in the meeting that

# As discussed in the TC Meeting held online on 27.06.2020 that, an International Webinar may be conducted as per the proposal given by the IBAC, MMDC and also resolved in the TC meeting accordingly, the members of IBAC started the process of preparation maintaining the rules for safety and security of every member. For this, all communications for preparation of different sub-committees for conducting the programme were done over phone and all of the faculty members including some of the office staffs will be the In-charge and/or members of the committees respectively.

# As lock-down situation is being continued the process of collecting data for preparing the ASAR (Annual Quality Assurance Report) is getting hampered. Still the IBAC shall continue the process of preparation as far as practicable.

The last date of submission of ACAR for the Academic Year 2018-2019 is yet to be declared by the UGC. It was resolved that the report will be submitted in time.

# As the Head Clerk, MMDC, one of the members of Office Staff was transferred from this College, a proposal for inclusion of the present staff in place of the Head Clerk was placed in the meeting. It was resolved that the proposal will be placed in the next meeting of Teachers' Council, MMDC for approval.

# Resolved that the IBAC shall continue to maintain its role to keep all the students motivated for following all safety rules to be free from infection of Corona Virus and it will be done through regular communication in WhatsApp Class groups.

The meeting ended with a Vote of thanks by the Chair.

Principal-In-Charge  
M.M.D. College  
Sabroom, South Tripura

# IGAC MEETING RESOLUTION -

25.07.2020

A Special meeting of IGAC, MMDC held online on the 25th July, 2020 for some discussion on important issues related to the proposed International Webinars to be held from 17.08.2020 to 23.08.2020, which are as follows:

1. Requesting for messages to the Honourable Governor of Tripura & other dignitaries for the Webinars
2. Communication to the Resource Persons of other states and abroad.
3. Preparing of Budget for the Webinars
4. Miscellaneous.

# As per resolution taken in the Teachers' Council's meeting held on 12.07.2020 (online), it was reported by the members of IGAC, who had been given responsibility to communicate with the competent authority for having a complimentary message from the Honourable Governor of Tripura that necessary procedure had been taken and a video message is expected in time.

It was also reported by the members that communication made for getting complimentary messages from some other dignitaries ~~is~~ concerned.

# As resolved in the Teachers' Council's meeting of the 12th July, 2020, all of the HODs were requested to communicate for receiving consent of the Resource Persons of Respective subjects for delivering lecture in the Webinar <sup>and</sup> the members of IGAC received the updates of the process.

It was reported by the members that the progress in this respect is satisfactory.

# It was resolved that the members of IBAC will prepare a tentative budget of expenditure of the Webinar and the coordinator will place it in the next general meeting of the Teachers' Council for approval.

# As per resolution taken in the Teachers' Council's meeting held on the 12th July, 2020, members of IBAC placed a proposal for collaboration to the Regional Director of the Agartala, Tripura Centre, IGNOU (Indira Gandhi National Open University) basically for the technical support in the proposed Webinar.

As Michael Madhusudan Datta College, Sabroom, South Tripura is located in an area from where it is difficult to conduct such online event due to poor network condition and interrupted power supply, besides, the college also lacking of necessary infrastructure for technical support of a Webinar, so it needs collaboration for smooth conducting of the Webinar.

# Two External members of social reputation were communicated over phone requesting for their participation in the Webinar and one of them consented to address in the Valedictory session of the Webinar.

*2/12*  
Principal-In-Charge  
M.M.D. College  
Sabroom, South Tripura

All of the faculty members of IBAC attended the meeting and the meeting ended with a Vote of Thanks by the Chair.

# IGAC MEETING RESOLUTION

12.08.2020

A meeting (online) of IGAC, MMDC was held on 12.08.2020 to follow up the following matters related to the International Webinar going to be organised by the IGAC, MMDC in collaboration with the Regional Centres IGNOU, Agartala, Tripura as:

1. Status of communication with Honourable Guests of Inaugural Session
2. Status of communication with all Resource Persons.
3. Updates on Technical Support System.
4. Miscellaneous

As the International Webinar is going to be started from 17.08.2020 and will be continued up to 23.08.2020 with Two Technical Sessions per day excluding the Inaugural day and the last day, the IGAC had to have the detail of progress of preparation of each and every part of the program. It was reported by the respected members and coordinator, IGAC that

- # All of the Guests of Inaugural Session consented to make their presence possible in the Inaugural Session. The video message from Honourable Governor, Tripura will be received from the competent authority accordingly.
- # All of the HODs assured the presence of respective Resource Persons of their department as per the schedule set during the program.

# Five members of IBAC, namely

Dr. Tamojoy Bhakma.

Sri Ashis Das

Dipankar Deb

Sanjib Banik &

Dr. Mukesh Mitra - were keeping communication with the Technical Support team of IGNOU Centre, Agartala. The faculty members visited the office and fixing up of different necessary matters are on the process. It was decided that the Principal-in-charge, MMDC & the Chairperson, IBAC, MMDC shall visit the Technical Support centre of IGNOU, Agartala within two days for an overall supervision of the process.

# It was reported that the Registration process became open and the number of entry is satisfactory.

# It was resolved that a trial session of presentation will be held on 15.08.2020 at 7.P.M to make all the faculty members more comfortable with the online system of presentation.

The Principal-in-charge & the Chairperson, IBAC played a vital role in communicating the Resource Persons from abroad. He also motivated all for doing the best for the successful conducting of the event.

The meeting ended with a Vote of thanks by the Chair.

*JL*

# IBAC MEETING (URGENT)-RESOLUTION - 16.08.2020

A very urgent meeting of IBAC was held on at 6.30 P.M through ~~for~~ online mode to take the very important resolution that the International Webinar scheduled to be held from 17.08.2020 is going to be postponed as one of the faculty member of the faculty members and also a member of IBAC has been tested Positive of Covid-19 today.

As the respective member of IBAC along with other member visited the IGNOU Centre for looking after the progress of the preparation, so all who came in contact needed to be isolated and also to be tested. The Regional Centre of IGNOU needed to be sanitised. All of the faculty members and staffs of the College became very upset too.

Under these circumstances it was resolved that the proposed International Webinar is hereby postponed. All of the Resource Persons and Guests will be informed ~~the~~ about the situation by tonight.

All members of IBAC, except the faculty member concerned attended the meeting.

It was also resolved that an urgent meeting TC will be convened immediately for further communication of the resolution.

All members present in the meeting wished a quick recovery of the faculty member of the faculty member.

A regular meeting of IBAC, MMDc was held on 05.12.2020 at 2:30 P.M in the Chamber of the Principal, MMD College to discuss the following agenda:

1. Nomination of representative member from students and Alumni
2. Preparation / Moderation of future plan of the session
3. Miscellaneous

As there was restriction on offline activities in institutions due to outbreak of Covid-19, the previous meetings from July 2020 onwards were held online. Due to poor network connectivity, the students who were supposed to be proposed for being the members from current students and from Alumni could not be communicated. Now students are available at college and after discussion with the selected members, it was resolved in the meeting that-

# Sri Joydeep Basu, BA 3rd Semester & Sri Rinku Biswas, Ex-student - were nominated as members of IBAC from current students and from Alumni respectively.

# As the regular academic session could not be run normally and therefore could not be completed in the usual time frame, and also it is not certain how long will it be continued physically, the IBAC decided to plan for programs as per normal academic calendar, i.e., June 2020 initially. If the session continues further for Covid situation, then the decision will be reconsidered.

In this respect, one workshop on skill development and employment generation with the students of 5th Semester students and a survey program initiated by the Women's Cell of the college were kept in the calendar of IGAC.

# It was observed that the Project - 'Good Reader' becomes difficult to be maintained during the period of restrictions on offline academic activities and there may not be any eligible student to receive the status to be a Good Reader in the session, still the Project will be continued and be live for the session also.

The members present in the meeting were

1. Tamojoy Parashram 05/12/2020
2. Arin 05/12/2020
3. Syankar Deb
4. Sajit Kan - 05/12/2020
5. Arin
6. Arin 05/12/2020
7. Rita Chowdhury (Das) - 05/12/2020 (Office staff)
8. Joydeep Basu - 05/12/2020 (Student)

# It was resolved in the Teacher's Council's meeting held on 20.11.2020 that Dr. Tamojoy Parashram, Assistant Professor, Department of English will be the Coordinator, IGAC for next two years (as per UAC guideline) as the existing Coordinator took the charge of Principal-in-charge & Head of Office, MMD College, Sabram.

The meeting ended with a vote of thanks by the Chair.

Tamojoy Parashram  
Principal-in-Charge  
M.M.D. College  
Sabroom, South Tripura

Arin  
Principal-in-Charge  
M.M.D. College  
Sabroom, South Tripura

## IBAC Meeting Resolution

- 16.4.2021

A meeting of IBAC, MMDC was held on 16.4.2021 in the Chamber of the Principal, MMDC at 2.30 p.m to discuss the following agenda:

1. Review of the IBAC calendar of the current academic session
2. Preparation of a Proposal for Seminars to be submitted to Higher Education Council of Tripura
3. Nomination of internal member for IBAC.
4. Miscellaneous.

The members present in the meeting were

1. Jamiraj Prasad -- 16/04/2021
2. Dipankar Deb
3. Shubh
4. S. K. Das
5. Rifa Chowdhury (Das) - 16.04.2021

It was discussed in the meeting that as the restrictions on gathering was not removed ~~and~~ totally and social distancing to some extent was still into force, the programs on skill development related to job opportunities could not be done. The proposed survey program was also dropped considering the safety of both the students and the village dwellers.

# In this situation it was resolved that, proposed programs will be done as and when the Pandemic situation allows.

As the session became a bit extended and the End Semester Examination of 3rd & 5th Semester

are going on the current student member of IBAC was not invited in the meeting.

# Higher Education Council of Tripura invited proposals for one day's Seminar from all of the colleges of Tripura.

It was resolved in the meeting that a proposal for organising a Seminar initiated by the Department of Economics will be prepared and sent to the HEC, Tripura, soon.

# Three faculty members (Assistant-Professors) were transferred from MMD college, Sabroom in February, 2021, out of them two faculty members were also the members of IBAC.

It was resolved that Sri. Deepayan Chakraborty, Assistant Professor, Department of History, MMDC, ~~will be~~ is nominated as a member of IBAC, MMDC.

# It was resolved that to improve and update the overall activities of the institution a Register for maintaining the comments and Feedback of the Guests, Visitors, Resource Persons, who ever visits the college for any purpose shall be opened.

# Considering the present situation of maintaining social distancing for the safety of all from the infection of Corona Virus, the External member and the Ex-student members were not invited in the meeting. These two members and the student member will be informed about the resolutions of the meeting over phone.

The meeting ended with a vote of thanks by the chair.